Visiting Student Electives – Further Information

Fees
A non-returnable administration fee of £200 is payable to ‘University of Dundee’. This will be due when a provisional placement is offered. Once the payment has been received your application will be processed fully.

Admissions Process
A confirmation of your placement will be sent approximately 6 months before your placement is due to take place. This will give details and a link to the full admissions process. You will require:
For EU Applicants
• Recent official academic transcript
• Evidence of English language proficiency
• Academic reference
For International (non-EU applicants)
• Recent official academic transcript
• English language test certificate at required score level (http://www.dundee.ac.uk/admissions/international/english_language_requirements.htm) ie IELTS or TOEFL valid within the past two years
• Academic Reference
• A certificate from the Police or your Government to confirm that you have no criminal convictions either prior or outstanding.

Four weeks before you are due to start your placement you will receive an e-mail with information about Occupational Health appointments.

First Day of your Placement
You will be required to meet the Elective Administrator at the Medical School Office, Level 7, Ninewells Hospital at 9.00 to complete the application process. An occupation health appointment will be arranged for you and you will require photo ID for this. You will also require a passport sized photo for the matriculation process.

Occupational Health
Four weeks before you are due to start your elective you will receive an e-mail giving the arrangements for the first day of your placement. You will receive a health form which you are required to complete and return within one week. You will be allocated an appointment with the occupational health department in the first few days of your placement. You must attend this appointment and will be required to take photo ID with you.

Accommodation
Although not guaranteed, accommodation shall be arranged for you. This costs approximately £50 per week and is paid direct to the Accommodation Office on your arrival.

Insurance
Students are required to obtain their own Malpractice and Travel Insurance